

STEPHEN M. SOLETTA

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OBJECTIVE

Self-motivated Computer Information Systems graduate with extensive technical experience seeks position that will reward and further develop strong interpersonal and customer skills.

EDUCATION

DeVry University North Brunswick, NJ
Bachelor of Science Degree in Computer Information Systems
GPA: 3.2/4.0

DeVry University North Brunswick, NJ
Bachelor of Science Degree in Network Communications Management
Project Graduation: March 2009

TECHNOLOGY SKILLS

Computer Skills:
Software Installation
Network Installation
Hardware Installation
Exceptional Troubleshooting Skills

Software Skills:
Adobe Creative Suite
Microsoft Office Suite
Unix
Numara Track-It
QuickCAD
Lotus Notes
Red Hat Linux
Microsoft Windows Server 2003

EMPLOYMENT

SELF-EMPLOYED WEB CONTRACTOR, Manahawkin NJ 01/2001 – *Present*
Web page storyboarding, navigation, graphic, and database design
Java Script, CSS, ASP.net, PHP, SQL, Java, C++

- s-fxDOTcom Web Design and Development: <http://www.s-fx.com>
- Soletto Business Development Solutions: <http://www.soletto.com>

Miele, Inc. Princeton, NJ 2/2004 – *Present*
INFORMATION TECHNOLOGY - PC CONFIGURATION SPECIALIST

- Manage Inventory for IT Department
- Setup All Computers Distributed to Employees
- Hardware and Software Installation
- Create Documentation of Setup Procedures

MARKETING SPECIALIST Temp Work

- Product Development Department
- Domestic Marketing Department
- Professional Marketing Department
 - Binder Organization and Setup
 - Copy Correlation
 - Creation of CAD Drawings for Product line
 - Creation of Dealer CD for new Products

Delaware Valley College Doylestown, PA 8/2003 – 12/2003
WEB MASTER

- Graphic Design and Website Structure
- Responsible for updating and maintaining the Website